

EOL Anticipatory Prescribing Template (SystemOne & EMIS Web)

This update serves to inform you of two significant changes regarding end of life patients:

- 1. New Urgent Delivery service pilot for end of life medications
- 2. Changes to authorisations
- 3. A new electronic template

Urgent delivery service

[Neil and Sam's Story](#)

A new pilot launches on 1/10/24 to address the challenges highlighted in Neil and Sam's story.

The delivery service will ensure that in urgent circumstances (please see guidance [here](#)) end of life medications are delivered to the patient's place of residence within 3 hours of being prescribed. The service currently operates Monday-Friday 7am – 11pm and its success will inform the possibility of a future 7 day service offer. To access the service, prescribers should follow the prompts via the new template (see below) which will also be launched on 1st October.

If you have queries regarding accessing the service or require an update or further information, please contact the pharmacy (Omcare) directly on 07706 651 053.

It is important that the prompts are followed correctly to ensure that the prescription is sent to the specialist pharmacy and that carer contact details are available to the delivery driver.

Changes to authorisations

The 12-week expiry of community end of life authorisation forms will be removed from 1st October 2024. To ensure that patient safety remains paramount, this will be replaced by a 'clinical confirmation' process. Please see details on the guidance document [here](#).

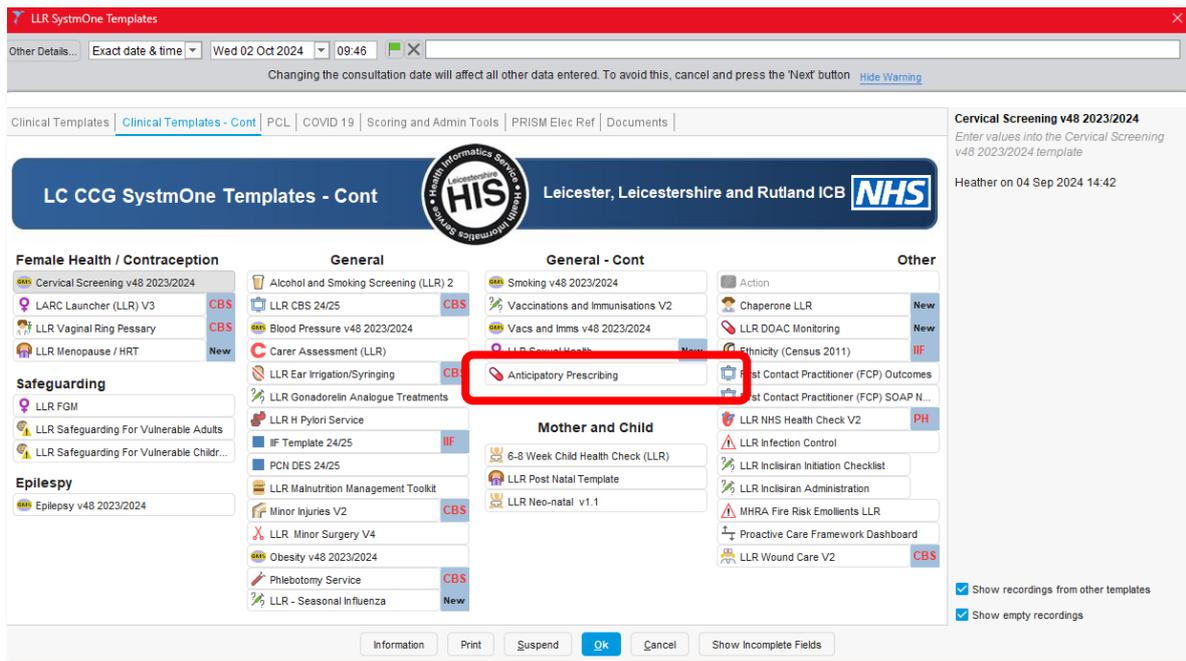
New forms will still be required to replace the hospital forms (which continue to expire after 14 days).

SystemOne GP Units

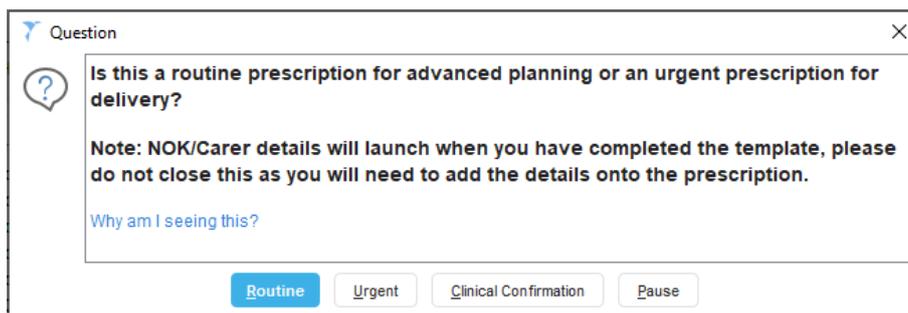
Accessing the Template

To access the template, go to the **Nurses Head** template (LLR SystemOne Templates) and then on the 2nd page, select the **Anticipatory Prescribing** template

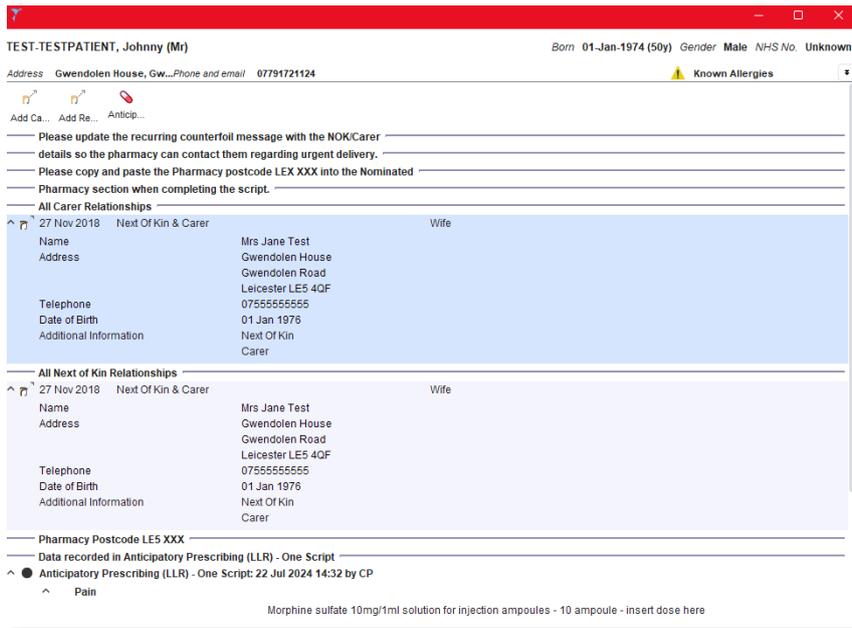
Note: The template can also be opened via the **F12** menu and searching for **Anticipatory Prescribing**.



When the template opens you will be asked if this is **Urgent** or **Routine**

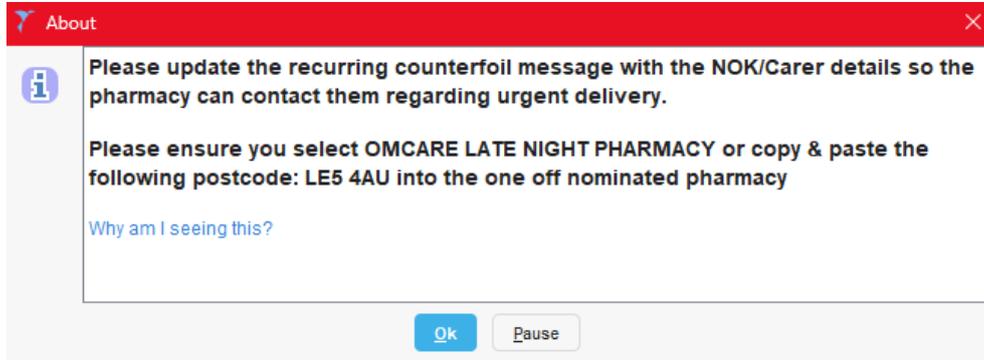


- Pressing **Routine** opens the template as normal.
- Pressing **Urgent** will make a pop-up appear with a view, showing the Carers/NOK/Previous template entries – This information will be needed later



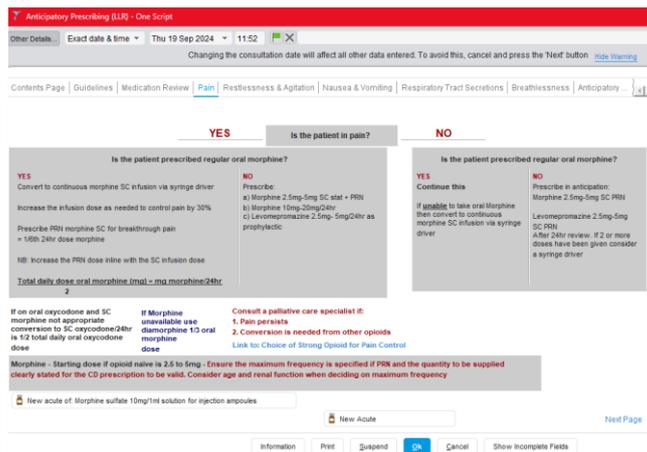
You can close/minimize this view – Or use the buttons at the top to update and **Carer/NOK** relationships if required.

Once this window closes/minimizes, you will be taken back to an information screen, advising to update the script at the end of the consultation, with the **Pharmacy/NOK/Carer** details

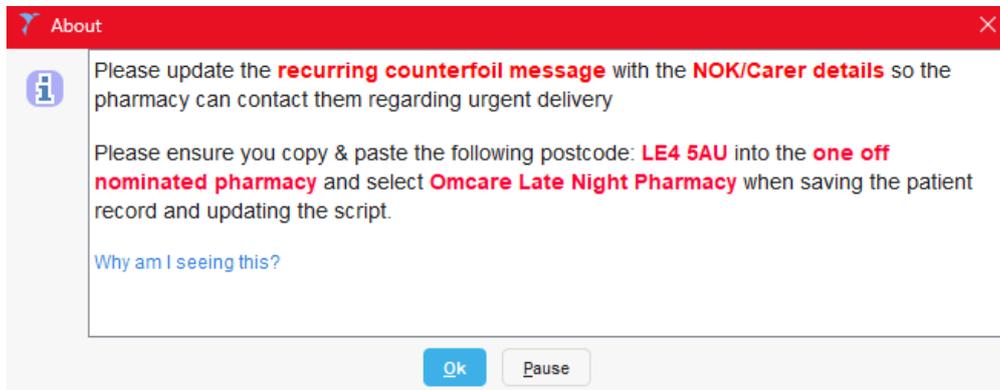


Press **Ok**. You will then be taken to the **Anticipatory Prescribing** template

Fill out the template as normal – Adding any information/prescribing relevant medication



Once complete, press **Ok**. A pop-up will then appear once again, reminding you to update the counterfoil message on the script and also select the relevant **Pharmacy** as a one-off.

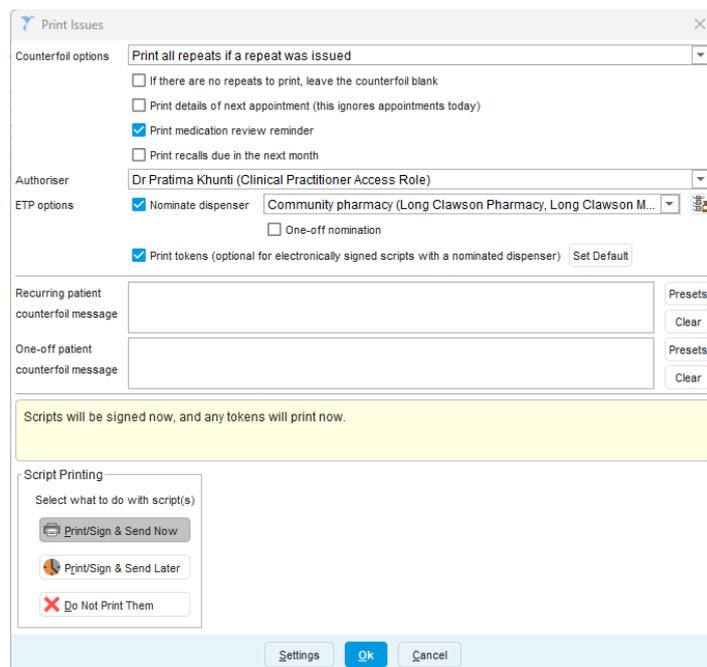


You can copy the **Pharmacy** postcode from this screen and then press **Ok**. This will take you back to the **Patient Record** as normal.

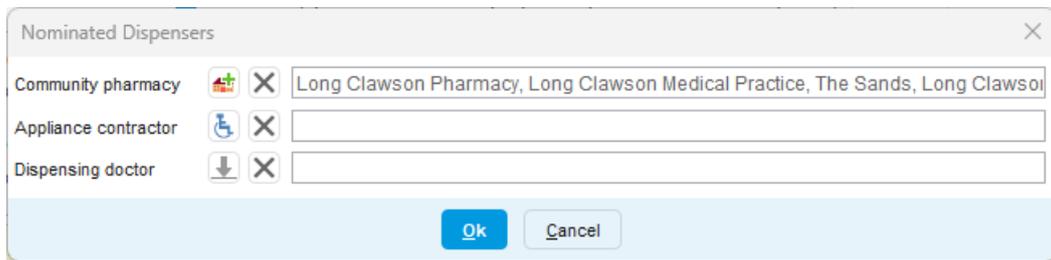
Once you are finished in the patient record, press **Save**



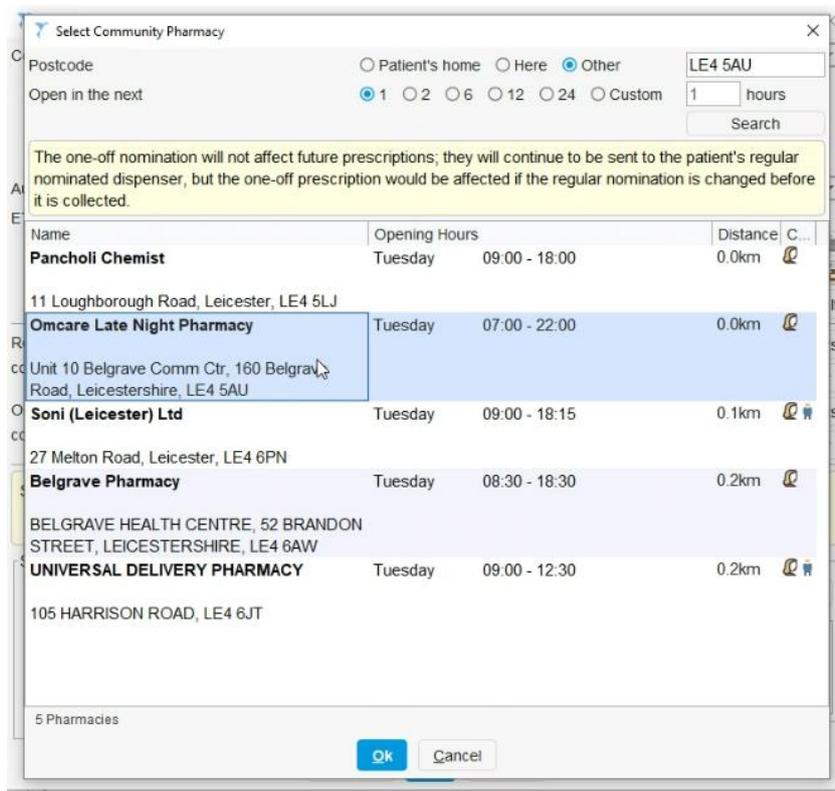
A pop-up then appears, asking to send the script electronically. Make sure the **One-off Nomination** tick box is selected and press the **ETP Spine Button** next to the Pharmacy name



A box appears with the patients current pharmacy. Press the **House with a Plus** button and another pop-up will appear.



From this box, enter the **Pharmacy Postcode LE4 5AU** and press search – Then select the **Omcare Late Night Pharmacy** and press **Ok**



Name	Opening Hours	Distance	C...
Pancholi Chemist 11 Loughborough Road, Leicester, LE4 5LJ	Tuesday 09:00 - 18:00	0.0km	
Omcare Late Night Pharmacy Unit 10 Belgrave Comm Ctr, 160 Belgrave Road, Leicestershire, LE4 5AU	Tuesday 07:00 - 22:00	0.0km	
Soni (Leicester) Ltd 27 Melton Road, Leicester, LE4 6PN	Tuesday 09:00 - 18:15	0.1km	
Belgrave Pharmacy BELGRAVE HEALTH CENTRE, 52 BRANDON STREET, LEICESTERSHIRE, LE4 6AW	Tuesday 08:30 - 18:30	0.2km	
UNIVERSAL DELIVERY PHARMACY 105 HARRISON ROAD, LE4 6JT	Tuesday 09:00 - 12:30	0.2km	

5 Pharmacies

Once you are back on the **Print Issues** screen, add the **Carers/NOK** details into the **One-off/Recurring Counterfoil Message**

Print Issues

Counterfoil options: Print all repeats if a repeat was issued

- If there are no repeats to print, leave the counterfoil blank
- Print details of next appointment (this ignores appointments today)
- Print medication review reminder
- Print recalls due in the next month

Authoriser: PANCHOLI, Priti

ETP options

- Mark script printing/signing as urgent
- Nominate dispenser: Community pharmacy (Medicine Box Chemists, 132 Evingt...)
- One-off nomination: Omcare Late Night Pharmacy, Unit 10 B
- Print tokens (optional for electronically signed scripts with a nominated dispenser) Set Default

Recurring patient counterfoil message: Presets Clear

One-off patient counterfoil message: Next of kin - John Smith 07789 564211
Carer - Jane Smith 0978357824 Presets Clear

Scripts will be signed, and any tokens printed, later via the Prescription Search screen.

Script Printing: Select what to do with script(s)

- Print/Sign & Send Now
- Print/Sign & Send Later
- Do Not Print Them

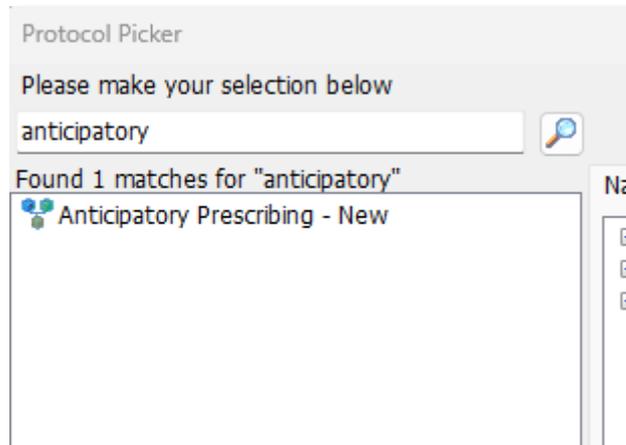
Query Prescription: Adds a query note visible to the authoriser when signing Presets

Settings Ok Cancel

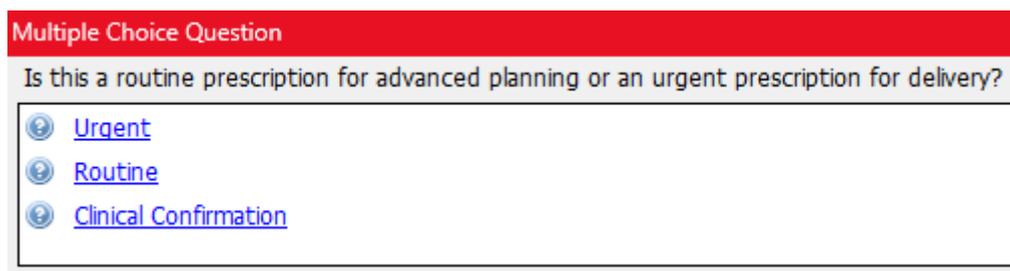
Select **Print/Sign & Send Now** to electronically sign the script and send it to the pharmacy. This will also close the record.

EMIS Web

Access the template via pressing **F12** and searching for **Anticipatory Prescribing – New**

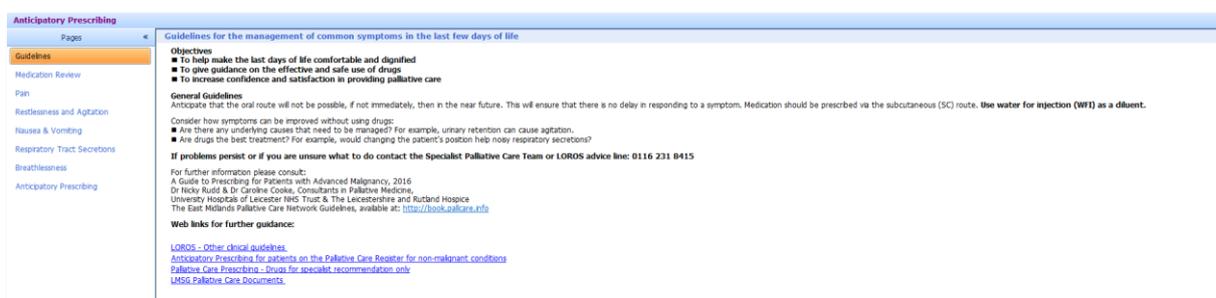


When the template opens you will be asked if this is **Urgent** or **Routine**

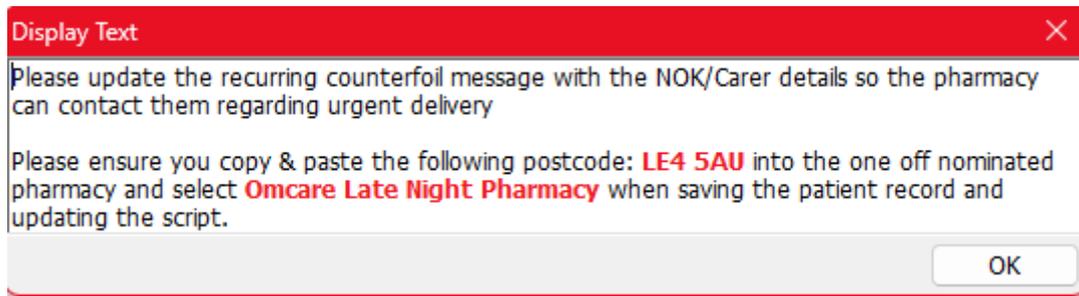


- Pressing **Routine** opens the template as normal.
- Pressing **Urgent** will make a pop-up appear with text advising to update the **One-Off** pharmacy and the script with the **NOK/Carers** details

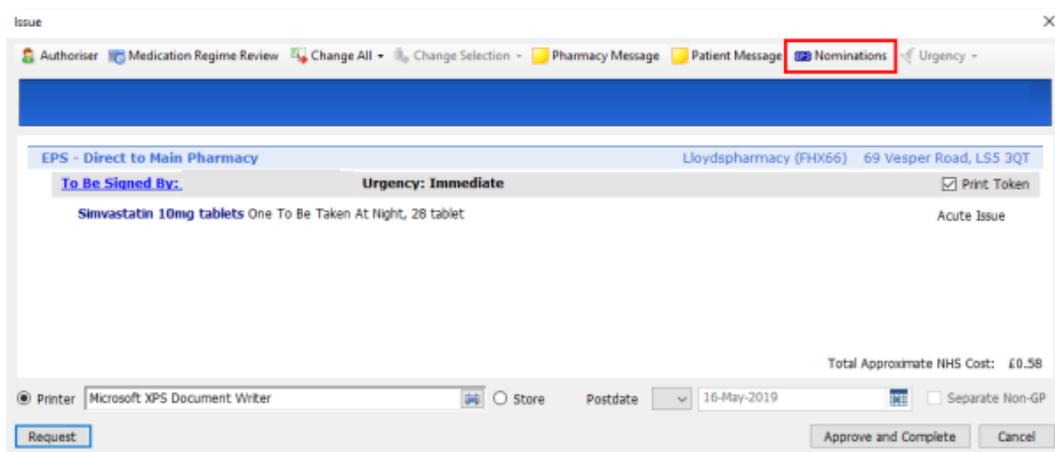
Fill out the template as normal



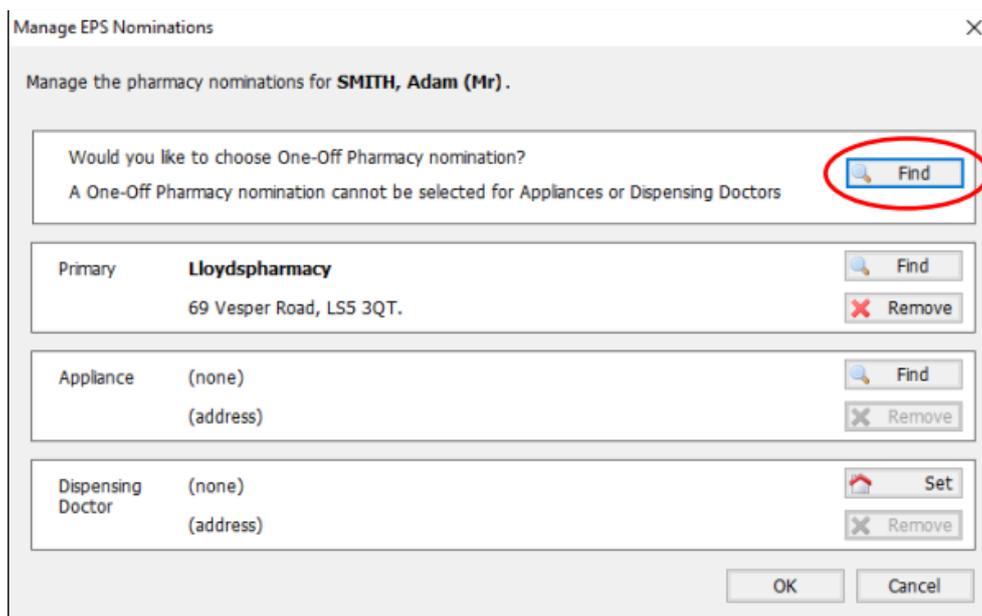
Once complete, another pop-up will appear advising to update the script with more details



Next, go to the **Medication** tab and select **Nominations**



Then select **Find** button next to the One-Off nomination section



Then search for the postcode **LE4 5AU** and select the **OMCARE LATE NIGHT PHARMACY** and press **OK**

One-Off Pharmacy nomination search

Use this dialog to search for a new dispensing contractor
You are currently searching for an One-Off Pharmacy

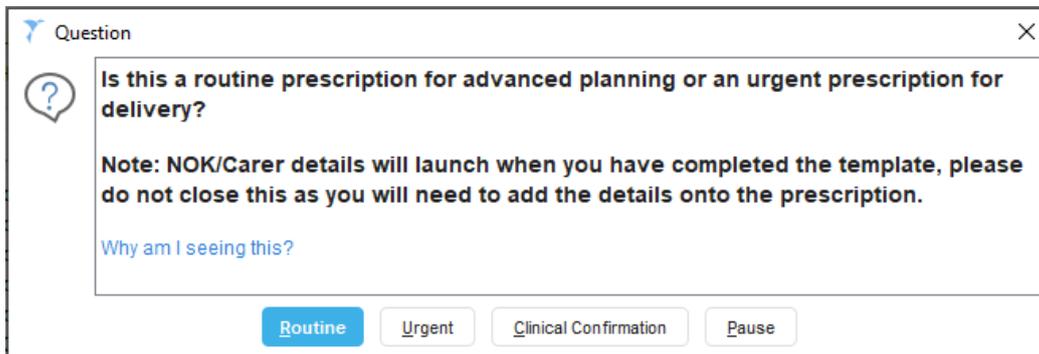
Name

Postcode Timeframe

Code	Name	Address	Telephone	Distance	Opening hours
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Recording Clinical Confirmation - SystemOne

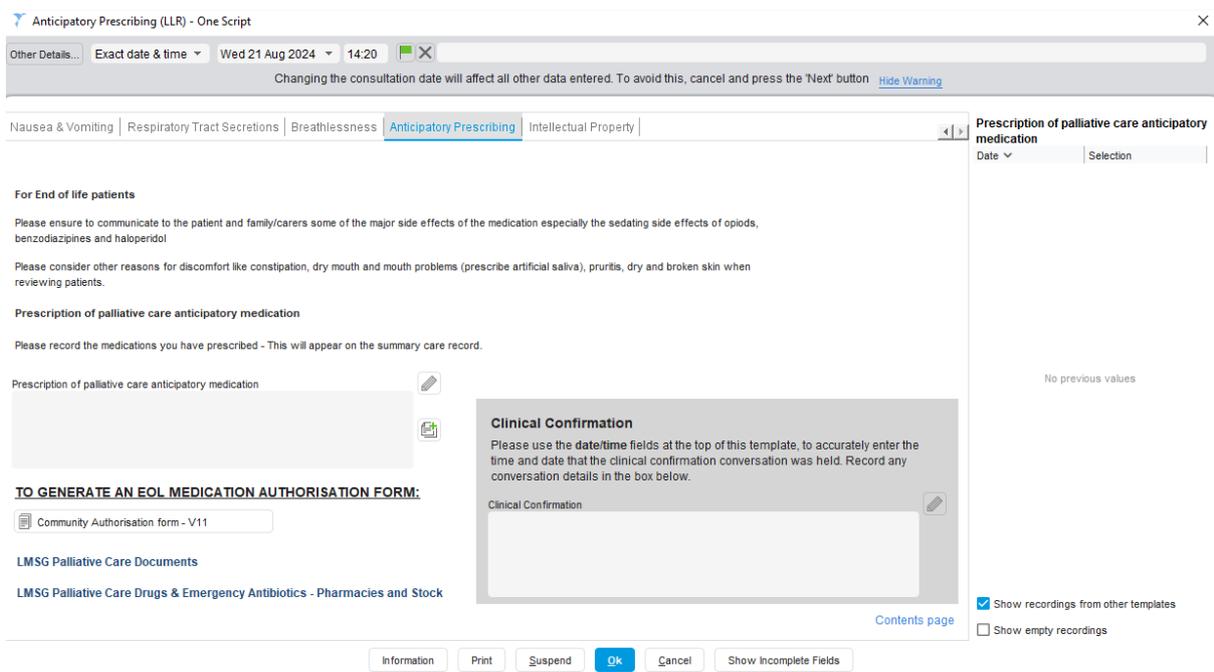
Launch the template via the button and select **Clinical Confirmation**



A dialog box titled "Question" with a close button (X) in the top right corner. On the left is a question mark icon. The main text asks: "Is this a routine prescription for advanced planning or an urgent prescription for delivery?". Below this is a note: "Note: NOK/Carer details will launch when you have completed the template, please do not close this as you will need to add the details onto the prescription." A link "Why am I seeing this?" is provided. At the bottom are four buttons: "Routine" (highlighted in blue), "Urgent", "Clinical Confirmation", and "Pause".

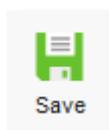
This takes you to the **Clinical Confirmation** part of the template

Fill in the box below – See screenshot for guidance on back-dating information



The screenshot shows the "Anticipatory Prescribing (LLR) - One Script" form. At the top, it shows "Other Details..." with a date of "Wed 21 Aug 2024" and time "14:20". A warning message states: "Changing the consultation date will affect all other data entered. To avoid this, cancel and press the 'Next' button [Hide Warning](#)". The form has several tabs: "Nausea & Vomiting", "Respiratory Tract Secretions", "Breathlessness", "Anticipatory Prescribing" (selected), and "Intellectual Property". The main content area includes instructions for end-of-life patients and a section for "Prescription of palliative care anticipatory medication". A "Clinical Confirmation" section is highlighted, with instructions to use date/time fields and a text box for details. On the right, there is a table for "Prescription of palliative care anticipatory medication" with columns for "Date" and "Selection", currently showing "No previous values". At the bottom, there are buttons for "Information", "Print", "Suspend", "Ok" (highlighted in blue), "Cancel", and "Show Incomplete Fields". There are also checkboxes for "Show recordings from other templates" (checked) and "Show empty recordings".

Press **Ok** and **Save** the record.



Recording Clinical Confirmation – EMIS Web

Launch the template and select **Clinical Confirmation**

Multiple Choice Question

Is this a routine prescription for advanced planning or an urgent prescription for delivery?

- [Urgent](#)
- [Routine](#)
- [Clinical Confirmation](#)

Then go to the **Anticipatory Prescribing** page

Anticipatory Prescribing

Pages < Anticipatory Prescribing

Guidelines

Medication Review

Pain

Restlessness and Agitation

Nausea & Vomiting

Respiratory Tract Secretions

Breathlessness

Anticipatory Prescribing

For End of life patients

Please ensure to communicate to the patient and family/carers some of the major side effects of the medication especially the sedating side effects of opioids, benzodiazepines and haloperidol

Please consider other reasons for discomfort like constipation, dry mouth and mouth problems (prescribe artificial saliva), pruritis, dry and broken skin when reviewing patients.

Prescription of palliative care anticipatory medication

Please record the medications you have prescribed - This will appear on the summary care record.

Prescription of palliative care anticipatory medication Text 02-Nov-2022

Please ensure you generate an EOL medication authorisation form.

[Urgent Deliver Prescribe](#)

Clinical confirmation conversations should consider the patient's overall clinical condition, any background opioids the patient is taking (formulation eg. patch / oral, and dose), if a syringe driver is intended to be in addition to current medication or a replacement, and whether the PRN dose has been adjusted appropriately

Clinical Confirmation Text No previous entry

Use the **Clinical Confirmation** text box to document any conversation had with the GP/prescriber in regards to the authorisation form.